

Triadelphia Ridge Elementary School (TRES) PTA, Inc.
General Membership Meeting
TRES Media Center
April 10, 2019

President Kathy Broadbent called the meeting to order at 7:06 pm.

Minutes from the March 13, 2019 General Membership Meeting were accepted with changes.

PRESIDENT'S REPORT– Kathy Broadbent, President

- Hershey Park Ticket Sales: Sales weren't great – Sold about 20 tickets – PTA made about \$200. Sales were low possibly due to competing w/ Hershey Park's ticket promotional period.
- School ToolKit: KB received school supply list from Mrs. Snider. KB will compare the list to last year's list and make any changes, if necessary. Will likely roll information out to parents in the beginning of May. PTA doesn't generate a lot of money from this, but parents really like the convenience of ordering supplies this way.
- Upcoming Events: Retriever Run (May 5th), Bingo Night (May 16th), and 5th Grade Picnic (June 11th)

TREASURER'S REPORT – Victoria Budich, Treasurer

- Went through all of expenditures and included each activity / fund's remainder. If you have a committee that you're working through, please review the treasurer's report to make sure that you will have enough money to cover your costs. If you think you will be short, please let Victoria know ASAP.
- Retriever Run has brought in a lot of money. Currently at a little over \$8k (includes registrations / donations from community). Amazing! Thank you to all of our Retriever Run committee members and volunteers!
- Expecting to receive many reimbursement requests from TRES staff soon. For anyone else who has any reimbursement requests, please get them to Victoria ASAP soon.
- Last big filing will be completed this week - MD Personal Property Filing. Easy filing due to PTA not having any personal property.
- 1st Grade Young Authors: Victoria is hoping to get updates on if funds are needed soon. Young Authors' event is June 7th. Last year spent about \$500.
- Academic Enrichment: Fund where each grade gets to utilize a pot of money for the entire grade. Had some great results from Kindergarten, 2nd and 3rd grades so far. 5th grade will use a little bit of it for the Simulated Congressional Hearings and other big things that they do. Hoping to hear something from 1st and 4th grade teams soon.
- Big upcoming events: Retriever Run 5K, 1st Grade Young Authors, 5th Grade Special Activities (currently have about \$1k in the pot, so want to make sure that we use that up).

PRINCIPAL'S REPORT – Dr. Tiffany Tresler, TRES Principal

- This week is National Assistant Principal Week – TRES has been showing a lot of love for Mrs. Moraff. Students have been writing her letters, which she has been thoroughly enjoying. Teams have also been taking good care of her. Mrs. Moraff is an outstanding AP and TRES is very happy to have her!
- New MCAP (Maryland Comprehensive Assessment Program) (f/k/a PARCC) will be administered to students in grades 3-5 starting sometime between April 30th and through the end of May. Schedules will be communicated to parents once they have been confirmed and finalized.
- May 10th – Parent Only Kindergarten Orientation. Invited the PTA to provide a representative to speak during the event.
- Looking at staffing and planning for next year. Enrollment really helps with that. Please spread the word to encourage anyone with a child who will be coming to TRES next year to register as soon as possible. Will be adding a Special Education teacher (will have four Special Education teachers next year). If anyone is unsure if they have registered or not, please contact the TRES front office.
- 5th Grade Celebration – June 11th at the Cedar Lane Park. The venue has changed from last year. The TRES cafeteria does not have the space to accommodate all of the families and guests. Will be at the park so that all family members who want to attend can do so. Students can stand on the bleachers so they and their families can see everyone. Format will be similar to previous year's celebrations (poem and student recognition). Rain-Date: June 17th (on TRES black-top).

PTACHC MEETING REPORT – Jianning Zeng and Nicole Koonce, Delegates

- See attached notes from Jianning Zeng.
- China Williams County Council Updates:
 - The county will do the following capital improvement projects: 1) Mission Road HS, 2) acquire a Turf Valley site for a Turf Valley School, 3) renovations at Talbot Springs, and 4) expansion renovation at Hammond.
 - At state level – gave county enabling legislation to increase school surcharge fees on new developments – but restrictions will be placed on it. The county will take up the school impact fee consideration. There was a bill at the state level that would give extra construction money to the jurisdictions, but that bill did not pass at the general assembly. Lot of money coming through on Kirwin (especially for school construction funds). There is also money from the state that is coming in. Use of casino money (as supplemental form of income). If people want to weigh in on surcharge, send comments to the County Executive.

COMMITTEE REPORTS

Box Tops – Allura Slater

- The last Box Tops submission included an unusually low number from second grade, but those have now turned up! These Box Tops will be included in the next Box Tops submission in the fall.
- Currently preparing a flyer and baggie for a summer collection.
- The Box Tops program is changing to a digital program. The transition period will start soon and go through when current Box Tops clips expire, which looks like it will be in the 2022-2023 school year. There will be no more Box Tops on the packages of new products starting soon, but parents will need to use their phones to take a picture of their receipts containing eligible products for school credit. There is not a lot of information available yet but there will be an updated Box Tops app coming out in June that should give us a better idea of how the program will work and how we can get parent buy-in on this.
- Allura will be returning as Box Tops coordinator next year, but if anyone wants to spearhead the digital Box Tops program please get in touch with her because Box Tops will probably require more outreach for both existing clips and getting families set up with the app for the next few years.
- Victoria Budich: Profit Sharing earned from Harris Teeter shopping program: \$265.00.
- Dr. Tresler reported that the Box Tops / Profit Sharing Funds go into a general corporation donation fund (which supports TRES' general activities funds - anything above and beyond what BOE provides, e.g., staff appreciation (staff shirts, leadership team lunch for summer meetings). Majority of the money funds activities for students.

Community Outreach – Mandy Webb & Dianne Egrie

- Early May – Will be supporting Homewood School during its Teacher Appreciation Week. Mandy will reach out to Homewood School representative (possibly Mr. Rosewag who is also a TRES parent) to see how a donation can be best utilized.

Cultural Arts – Leslie Toussaint

- Cultural Arts has wrapped up its programming for the 2018 / 2019 school year
- Starting to plan for next year. Currently working with Fine Arts Teacher, Michell Schalik, to apply for a grant to fund a residency with weaving and textile artist Nancy Charamella. The residency will include school-wide assemblies, classroom instruction for every student and a permanent textile installation for our school, similar to the Sue Stockman mosaics that hang in our hallways.
- Hope to have sufficient funding to also put on at least one more school-wide assembly by a performing artist from another discipline (storytelling, music, etc).

Family Socials – Retriever Rally Julie Patrone & Rachel Jean Baptiste

- Next event is Bingo Night, but that is not until June.
- Still in need of a Family Socials chairperson. There have been some people interested in overseeing next year's Retriever Rally Bingo Night events.

Fifth Grade Activities – Cathie Boarman & Joanna Werner

- Dr. Tresler and Mrs. Determann will be meeting with Cathie Boarman soon.

First Grade Young Authors – Sanjivani Kolge

- Sanji and Alison Holcome have been working together on coordinating this project. The books have been ordered and things are in motion. Jaime Luse asked if the committee can use the school printers for the printing. Dr. Tresler said that they will find a way and figure something out.

Health & Wellness – Francoise Jakobsson

- Walking Wednesday is starting in the next two weeks. May be able to start as soon as next Wednesday.
- Have purchased super fun prizes, new cones, and we will be going to do a fund-raiser for Elephant & Bees. There may be some items in the PTA room that Francoise can use as additional Walking Wednesday prizes.

Hospitality – Jennifer Jacobs

- Hospitality will provide breakfast and lunch items for Field Day. A call for volunteers will be distributed before the end of the month.

International Night – Jeannette Balciunas & Miranda Butzlaff

- Was an awesome success. Dr. Tresler received many wonderful compliments from the TRES community about this event.

Membership – Sarangi Parikh

- Kathy Broadbent reported that the membership numbers are good, but we could use another push of donations (hopefully around \$6k to put us in better shape for next year). The PTA has been receiving more funding requests as the TRES community is growing and items are becoming more expensive. PTA will have to publicize requests for donations via Venmo.

Memory Book – Chrissie Lazaris

- Dr. Tresler has been reviewing the memory book proof. Edits need to be made. Reached out to Strawbridge for editing assistance. Memory book sales have started. Dr. Tresler noted that she has not seen the place holder for the Retriever Run photos, but there should be one. Strawbridge will be at the Retriever Rally to take pictures.
- KB: The Memory Book committee needs to be better defined. The memory book requires a lot of work and works well if it has a strong, defined committee. Possible suggestions include having representatives (i.e., room parents / specific “memory book” parents) for each grade, someone to handle baby photos, someone to oversee candid, events, related arts activities, etc.
- JB: Could be useful for Strawbridge to offer a link to upload school photos directly to Strawbridge.

Puppy Playgroup – Angela Graboski

- The Class of 2025 Facebook group has been created and members are being added upon request. PTA funds are available for the summer class get-together event.
- Andrea Jacques will lead the Class of 2026 (academic year 2020 / 2021) Puppy Playgroup and will start to coordinate activities and the Facebook group in January of 2020.

Retriever Run – Theresa Cassino & Theresa Riley

- **Registration:** Exceeded goal of 300 and counting
- **Sponsors:** \$4275 in sponsorships brought in and special thanks to Leslie Toussaint for her hard work pulling in some big ones recently. Will also be bringing in more sponsorship money with Grotto's (packet pickup on Thursday night, May 2) and Kona Ice (on site race day).
- **Medals and Shirts:** Bobbi Snowden has ordered 350 of each as a cushion. It was communicated that there is no medal or shirt guarantee for registrations after April 2.
- **Photographer:** Strawbridge has been booked and isn't charging us a fee. They will be offering race photos for sale online at discounted rates, which will be communicated in pre and post-race communications.
- **Custodian:** Kathy Broadbent scheduled the required custodian on the day of the event. The PTA typically provides the custodian with a tip.
- **Portable Bathrooms:** Have scheduled and paid for 2 bathrooms from Gotugo, but will likely be needing to order one more.
- **REACT:** Same company as used last time. Have been scheduled and will also provide 5 course marshalls with walkie talkies.
- **Ript Events:** What a great company to work with! They are giving us guidance on all aspects and will be setting up the course, mile markers, cones, start/finish line arch, and music on race day. Will also be providing race bibs ahead of time
- **FQMS Notification:** All FQMS areas have been reserved.
- **Volunteers Needed:** Lysa Regits just put together a race day volunteer SignUp Genius. Will circulate it to Dr. Tresler, Jennifer Kennedy and China Williams to socialize. **One key position we still need filled is Master of Ceremonies (emcee). Please let us know if you can recommend someone who would make an energetic and fun emcee!**
- Please continue to encourage people to sign up for the race or just come on out and have some fun with us during the race.
- Anyone who registered by the registration deadline date will receive a t-shirt and medal, regardless of whether or not they will be able to attend the event.

Spirit Wear – Jen Levy

- Sales: \$3k so far and PTA has received 20% of that.
- Should we use the same company next year? Program was super easy to implement this year. People liked direct shipping to home, lots of different logos, quality was good and service was great. Some drawbacks may include that some people may have preferred more tangible items and less choices.
- Field Day shirts are in the works. Order forms will go out early next week and have to have orders by the end of April / early May. Goal is to have shirts delivered by Friday, May 17th.
 - Students – Online orders this year. Calendar setting on order form will be fixed.

- Staff – Paper orders only. Survey went out to staff today to assess if they wanted different options (e.g., tie dye shirts that don't include the year so they do not have to buy a new shirt each year).

Staff Appreciation – Jaime Luse & Andrea Jacques

- Admin Assistant Day is coming up at the end of the month.
- Teacher Appreciation Week is coming up – 20th Anniversary Theme
- Andrea and Jaime will meet with Dr. Tresler to discuss specific details.

NEW BUSINESS

Nomination Committee – Jeannette Balciunas

- Open chairs (Dr. Tresler will publicize committee openings / descriptions to TRES community):
 - **Family Socials**
 - **Memory Book**
 - **Reflections**
 - **Silent Auction Subcommittees**
 - Family Socials / Retriever Rally (possibly Bobbi Snowden) – Need to fill ASAP
 - Family Socials / Bingo Night (possibly Lani D'Ambrisi)
 - First Grade Young Authors (possibly Angela Graboski)
 - International Night (possibly Miranda Butzlaff)
 - Volunteer / Room Parent (possibly Camila Shook)
- Filled Chairs:
 - Box Tops: Allura Slater
 - Community Outreach: Mandy Campbell
 - Cultural Arts: Leslie Toussaint
 - Family Socials / Winter Dance: Francoise Jakobsson
 - Fifth Grade Activities: Kathy Broadbent / Sejal Jani
 - Gifts of Gratitude: Kathy Broadbent
 - Health & Wellness: Francoise Jakobsson
 - Hospitality: Jennifer Jacobs
 - Membership: Jennifer Kennedy
 - Puppy Playgroup: Andrea Jacques
 - Silent Auction: Jeannette Balciunas
 - Social Media: China Williams
 - Spirit Wear: Jen Levy
 - Staff Appreciation: Jaime Luse
 - Student Directory: Joanna Werner / Rachel Jean-Baptiste
- Executive Board Nominations (to be voted on at Family Bingo Night):
 - President: Victoria Budich
 - Vice-President 1: Leslie Toussaint
 - Vice-President 2: Catherine Steiner
 - Secretary: Laura Tan

- Treasurer: Jennifer Kennedy
- PTACHC Delegate 1: Nicole Koonce
- PTACHC Delegate 2: Jianning Zeng

- Adjunct Committees / Financial Support
 - STEM Lego League: Becky Kasbeer-Betty
 - STEM-Jr. Lego League: Cindy Bruzzi
 - Lunar Celebration: Jianning Zeng

Last General PTA Meeting of 2018 / 2019: Wednesday, May 8th at 7:00 pm.

Meeting Adjourned at 8:08 pm.

Submitted by Jennifer Kennedy, Secretary

MEMBERS IN ATTENDANCE

BOARD

Kathy Broadbent
Tiffany Tresler
China Williams
Victoria Budich
Jennifer Kennedy
Kelly Haag
Leslie Toussaint
Jeannette Balciunas
Miranda Butlaff
Angela Graboski
Theresa Cassino
Jen Levy
Andrea Jacques
Jaime Luse