

**November 2019 Treasurer's Report
TRES PTA**

Expenditures as of 10/31/19

Fund	Spent	Remaining
Academic Enrichment	\$ 1,387.65	\$ 2,212.35
Administrative	\$ 120.93	\$ 229.07
Classroom Enrichment	\$ 1,055.88	\$ 4, 229.12
Cultural Arts	\$ 275.00	\$ 3,725.00
Hospitality	\$ 128.71	\$ 746.29
Operating Expense (Supplies / Printing / Misc.)	\$ 192.30	\$ 207.70
Organizational Expense (Membership)	\$ 1,984.75	\$ 215.25
Organizational Expense (PTACHC Scholarship)	\$ 100.00	\$ 0
Retriever Rally	\$ 1,187.96	\$ 1,812.04
Silent Auction	\$ 50.84	TBD
Spiritwear	\$ 732.54	\$ 1967.46
Staff Appreciation	\$ 1,305.72	\$ 2,594.28
Total	\$ 8,522.28	

Income as of 10/31/19

Fund	Total Deposited
Membership / Membership Drive Donations	\$ 13,351.40
Direct Donations (PayPal / Square)	\$ 209.15
Spiritwear	\$ 491.10
Profit Sharing (Amazon Smile)	\$ 149.20
Lego League	\$ 1,650.00
TOTAL	\$ 15,850.85

Budget Discussion

- Organizational Expense (Membership): PTACHC Dues (\$170) and MD PTA Membership Dues (\$1814.75 / 427 Cards)
- Staff Appreciation: Add'l BTSN Reimbursements / Principal and Bus Drive Appreciation Gifts
- Cultural Arts: Austin's Allergies Assembly (\$200)
- Operating Expense (Miscellaneous): Costco Membership (\$60)
- Will e-file 990-N by the 11/15/19 (Tax-Exempt organizations with gross receipts < \$50k)

Upcoming Expenditures:

- School Directory

Ongoing Expenditures:

- Academic Enrichment
 - Classroom Enrichment
 - Health & Wellness
 - Hospitality
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- Reimbursement Process:

All reimbursement requests must be delivered in paper copies with their original receipt or invoice before reimbursement is processed. This will keep our books organized and we will be less likely to have an error. It is also in our bylaws and the PTACHC bylaws. I check the TRES PTA Treasurer Box at least once a week, so please turn in your requests ASAP. The reimbursement form is on our website.

Remember: No Receipt = No Reimbursement

MEMBERSHIP
(as of 11/13/19)

Membership Dues: \$ 5,475

Family: 183

Individual: 38

Staff: 43

Donations: \$ 8,625

TOTAL: \$ 14,100

Other

- School Directory production is in process