

October 2018 Treasurers Report  
TRES PTA

**Budget:**

Expenditures as of 10/9/18:

| <b>Fund</b>                  | <b>Spent</b>       | <b>Remaining</b> |
|------------------------------|--------------------|------------------|
| 5th Grade Special Activities | \$ 780.00          | \$ 1,020         |
| Administrative Fund          | \$ 155.38          | \$145            |
| Classroom Enrichment         | \$ 757.31          | \$ 4,527         |
| Cultural Arts Assemblies     | \$ 75.00           | \$ 3,175         |
| Garden                       | \$ 89.95           | \$210            |
| Hospitality                  | \$ 158.68          | \$641            |
| Operating Expenses           | \$ 448.08          | \$2,375          |
| Puppy Playgroup              | \$ 272.50          | \$28             |
| Retriever Rally              | \$ 2,183.80        | \$1,317          |
| Staff Appreciation           | \$ 1,204.97        | \$2,545          |
| <b>Grand Total</b>           | <b>\$ 6,125.67</b> |                  |

Income as of 9/24/18:

| <b>Fund</b>        | <b>Total Deposited</b> |
|--------------------|------------------------|
| PTA Membership     | \$ 8,576.69            |
| <b>Grand Total</b> | <b>\$ 8,576.69</b>     |

**Upcoming Expenditures:**

- School Directory
- Talent Show

**Ongoing Expenditures:**

- Academic Enrichment
- Classroom Enrichment
- Health & Wellness
- Hospitality

**Reimbursement Process:**

All reimbursement requests must be delivered with their original receipt or invoice before reimbursement is processed. This will keep our books organized and we will be less likely to have an error. It is also in our bylaws and the PTACHC bylaws. I check the TRES PTA Treasurer Box at least once a week, please turn in your requests ASAP. The reimbursement form is on our website.

Remember: no receipt = no reimbursement.

**Etc....**

Contact Victoria with any reimbursement or budget questions, as well as refer to the budget posted on our website.